

**Town of Williamsport  
Mayor & Council  
Workshop  
October 5, 2009**

A Workshop of the Town of Williamsport Mayor & Council was held on October 5, 2009 at the Williamsport Town Hall in Williamsport at 6:30p.m.

Those in Attendance were :

Mayor James G. McCleaf II  
Assistant Mayor Anthony Drury  
Councilman James Kalbflesch  
Councilwoman Joan Knode  
Councilwoman Tearza Knode  
Councilman Timothy Fraker  
Town Attorney Edward Kuczynski

Also Present: Donnie Stotelmyer, Town Clerk

Mayor James G. McCleaf II called the meeting to order.

**Guests**

Mayor James G. McCleaf II introduced Chairperson Bobbi Cole from the Williamsport Days Committee. Ms. Cole explained to the Mayor & Council that the insurance issue cost the Committee \$2,370.00 for this year's event and asked who the check should be made out to. The Mayor informed her to make the check out to the Town of Williamsport. Ms. Cole stated that the guidelines had changed and asked why was that done? Mayor McCleaf explained that in a non-town sponsored event each event must carry their own insurance. Ms. Cole asked if the Town could assist with the cost of the insurance. They would be willing to accept any help the Town could give them. Mayor McCleaf informed Ms. Cole that if a list is given to the Town of things that needed to be done they would assist in any way they could. She also asked if the fees for next year's event would be changed. Mr. Jimmy Black asked if the Town would consider making Williamsport Days a Town sponsored event. Mayor McCleaf stated that this matter would be taken under consideration at a future meeting.

Mayor James G. McCleaf II then introduced Mr. Michael Sparks of Inspire Communications. Mr. Sparks was recently hired by the Town of Williamsport to conduct a feasibility study for the downtown area. Mr. Sparks explained to the Mayor and Council that on September 17, 2009 he and Town Clerk, Donnie Stotelmyer attended a seminar, hosted by the Community Development Block Grant Department of the State of Maryland. Mr. Sparks and Town Clerk, Donnie Stotelmyer informed the Mayor and Council of the many funding grants available through the CDBG. Mr. Sparks highlighted several of the funding opportunities thru CDBG such as Boys & Girls Club, sidewalk

repairs & water and Sewer improvements. Mr. Sparks and Town Clerk Stotelmeyer thanked the Mayor and Council for allowing them to attend this very informative seminar.

### **Unfinished Business**

Mayor James G. McCleaf II reminded the Council that a public hearing has been scheduled for Monday, October 12, 2009 at 6:45 p.m. for a proposed water increase for the Town of Williamsport.

Mayor James G. McCleaf II reviewed with the Council the Draper & McGinley 2009 Financial Report for the Town of Williamsport. If anyone has any questions concerning this year's audit report please contact Town Clerk, Donnie Stotelmeyer. The mayor reminded the Council that this Audit Report will need to be approved at the next Regular Council Meeting scheduled for Monday, October 12, 2009 at the Town Hall of Williamsport at 7:00p.m..

Mayor James G. McCleaf II stated that the Town of Williamsport will receive submitted bid packets for snow removal/mowing and trimming for fiscal year 2010. These bids will be for the spring, summer and fall of 2010. All bids will need to be received by October 12, 2009 no later than 4:30 p.m. They will need to be submitted to the Town Hall of Williamsport, 2 N. Conococheague St., Williamsport MD 21795

### **New Business**

Mayor James G. McCleaf II reviewed with the Council that a Town of Williamsport 6-month CD is up for renewal at M&T Bank. It was recommended to renew this CD.

Mayor James G. McCleaf II held discussion on a fall clean-up for the Town of Williamsport residents. The cost associated with doing a fall clean-up would be \$100.00 per container and the associated dump fees. The containers and removal of all items would be provided by Allied Waste. This will be discussed at the next regular meeting.

Councilwoman T. Knode reminded the Mayor & Council that the next meeting of the Code Enforcement Committee was scheduled for November 2, 2009 at 5:30p.m.

Mayor James G. McCleaf II stated that the Council will need to reduce the FY 2010 budget by \$100,000.00 due to the State of Maryland's budget deficit this fiscal year. He asked the Council to review and to make recommendations for budget cuts.

Mayor James G. McCleaf II reminded the council about WWII weekend scheduled for October 9, 10, & 11, 2009 with movie night this Friday and the WWII parade on Saturday and scheduled events for Sunday.

Mayor James G. McCleaf II reminded the Council that the Alsatia Mummies Parade is scheduled for Saturday October 31, 2009.

Mayor James G. McCleaf II stated that the decorating for the USO Dance will take place on Thursday, October 8, 2009 at 7:00p.m.

### **Citizen Participation**

Jim Jewel's, town businessman, discussed with the Mayor & council the 104<sup>th</sup> birthday celebration for Ida Grimes, oldest Town resident, and thank the Community Band for a wonderful performance.

Discussion took place concerning the Fire Company's siren that is mounted on the roof at the Town Hall in Williamsport. A survey was recommended to see if the town resident's would like to have the siren removed from Town Hall or if it should be left there.

A motion was made by Councilman Fraker to adjourn the meeting, seconded by Councilwoman T. Knode, with all voting in favor, motion carried.

Respectively submitted,

Donnie Stotemyer  
Town Clerk  
Town of Williamsport